

TRANSPORTATION REIMBURSEMENT FORM

Event: Democracy Bootcamp Toronto 2025 Date: March 20-21, 2025

Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Email address: _____

Please remit payment via: ☐ Cheque ☐ E-transfer

A. Kilometric Allowance

Please fill out this section if you travelled by car. CIVIX will reimburse distance travelled at a rate of \$0.63/km. Only the owner/operator of the vehicle used may claim the kilometric allowance.

A Google Map or similar printout or screenshot showing distance must be included.

Origin	Destination	Distance Travelled	TOTAL A: Kilometric Allowance
Address: _____ City: _____	Arcadian Loft 401 Bay St. Toronto M5H 2Y4	One way: _____ km x 2 = _____ km total	_____ km total x \$0.63 = \$ _____

B. Direct Expenses

Please fill out this section if you travelled by plane, bus, taxi, etc. Please include each original receipt. CIVIX cannot reimburse expenses without a receipt. Do not include receipts for gas or meals.

Expense Type (Bus, Train, Taxi, etc.)	Subtotal	Tax	TOTAL
TOTAL B: Direct Expenses			\$

TOTAL TRANSPORTATION (A + B) REIMBURSEMENT CLAIM: \$ _____

☐ I certify that I am the sole claimant of the above expenses and that none of the amounts claimed have been or will be reimbursed by another party.